

## INDIAN ADMINISTRATION PAPER-II

- 1. Evolution Of Indian Administration :** Kautilya's Arthashastra; Mughal administration; Legacy of British rule in politics and administration Indianization of public: services, revenue administration, district administration, local self-government.
- 2. Philosophical And Constitutional Framework of Government :** Main feature, constitutionalism, political culture, Bureaucracy and Democracy, Bureaucracy and Development.
- 3. Public Sector Undertakings:** Public sectors in modern India; Forms of Public Sector undertakings; Problems of autonomy, accountability and control Impact of liberalization and privatization.
- 4. Union Government And Administration:** Executive, Parliament, Judiciary-Structure, functions, work processes, Recent trends; Intergovernmental relations; Cabinet Secretariat; Prime Minister's Offices; Central Secretariat; Ministries and Department; Boards, Commissions; Attached offices; Field organizations.
- 5. Plans And Priorities:** Machinery of planning; Role, composition and function of the Planning Commission and the National Development Council; 'Indicative' planning; Process of plan formulation at Union and. Stat levels; Constitutional Amendments (1992) and decentralized planning for economic development and social justice.
- 6. State Government And Administration:** Union - state administrative; administrative, legislative and financial relations; Role of the Finance Commission; Governor; Chief Minister; Council of Ministers; Chief Secretary; State Secretariat; Directorates.
- 7. District Administration Since Independence:** Changing role of the Collector; Union-state -local relations; Imperatives of development management and law and order administration; District administration and democratic decentralization.
- 8. Civil Services:** Constitutional position; Structure', recruitment training and capacity-building; Good governance initiatives; Code of conduct and discipline: Staff associations; Political rights; Grievance redressal mechanism; Civil service neutrality; Civil Service activism.

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9. **Financial Management:** Budget as a political instrument; Parliamentary control of public expenditure; Role of finance ministry in monetary and fiscal area; Accounting techniques; Audit; Role of Controller General of Accounts and Comptroller and Auditor General of India.
10. **Administrative Reforms Since Independence:** Major concerns; Important Committees and Commissions, Reforms in financial management and human-resource development: Problems of implementation.
11. **Rural Development:** Institutions and agencies since independence; Rural development programmes: local strategies; Decentralisation and Panchayati Raj; 73<sup>rd</sup> Constitutional amendment.
12. **Urban -Local Government:** Municipal governance: main features, structures, finance and problem areas; 74<sup>th</sup> Constitutional Amendment; Global - local debate; New 'localism;' Development dynamics, politics and administration with special reference to city management.
13. **Law And Order Administration:** British legacy; National Police Commission; Investigative agencies; Role of central and state agencies including paramilitary forces - in maintenance of law and order. and countering insurgency 'and terrorism;' Criminalisation of Politics and administration; Police, public relations; Reforms in Police,
14. **Significant Issues In Indian Administration:** Values in Public service: Regulatory Commission; National Human Rights Commission; Problems of administration' in coalition regimes; .Citizen- administration interface; Corruption and administration- Disaster management